GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Higher Education Department – Grant of Study Leave with pay to the teachers working in Government Polytechnics in the State of Andhra Pradesh to pursue higher studies in accordance with AICTE guidelines – Permission – Accorded – Orders - Issued.

HIGHER EDUCATION (TE.A1) DEPARTMENT

G.O.RT.No. 28 Dated: 26-02-2018.
Read the following:-

1. G.O.Ms. No 209 of Higher Education (TE.1) Dept., Dated 20.11.2010
2. From the Spl. CTE, AP, Letter No.G1/1876/2017, Dt.15.5.2017 and Dt.15.06.2017.

***

ORDER:

In the reference 1st read above, orders were issued for implementation of A.P. Revised AICTE Scales of Pay, 2006 to the Teachers, Library and Physical Education personnel working in Government Polytechnics in the State w.e.f. 01-01-2006. in Para 7(a) of the Appendix-A on Modalities for implementation of AICTE Scales of Pay, 2006, appended to the above said G.O.states that "In respect of Study Leave AICTE guidelines shall be applicable from time to time".

2. In the reference 2nd cited, the Special Commissioner of Technical Education, A.P., Vijayawada, has submitted that the pay and service conditions of Polytechnic Teachers in the State are guided by AICTE rules and regulations that come into force from time to time, and it is mandatory for the Technical Education Department to abide by its recommendations. In accordance with the Special Rules for Andhra Pradesh Technical Education Service (APTES) issued in G.O.Ms.No.178 of Higher Education (TE.2) Dept., Dated 09.12.2005, M.E. / M.Tech / Ph.D are the essential qualifications for the promotions to the posts of Head of Sections / Principals in the Polytechnics. He has also stated that the AICTE issued Guidelines for Study Leave to the faculty those who are working in the AICTE approved Diploma Institutions as notified in Annexure-IV of AICTE Gazette Notification, Dated 4th January, 2016 vide AICTE Gazette notification, Dt.04.01.2016. In G.O. Ms. No. 38, Higher Education (UE) Department, Dated:23.06.2016, Government has accorded permission for grant of Study Leave with pay to the appointees of all the State funded Universities, Government and Private Degree Colleges where U.G.C Scales of pay, 2006 were extended.

3. The Special Commissioner of Technical Education, A.P., has stated that the General Secretary, Polytechnic All Lecturers Association (PALA) has requested to grant Study leave with pay to the teachers of Government Polytechnics who are require of Higher Qualifications in accordance with AICTE guidelines issued from time to time. Further, the Department of Technical Education has evolved the guidelines for grant of Study Leave to Teachers and other academic staff entered into service without M.E. / M. Tech. / Ph. D. or other higher qualification in Diploma Level Technical Government Institutions only:-

(i). Study leave may be granted with Pay to the teachers such as Lecturer / Senior Lecturer / Head of Sections / Principals / Librarians / Physical Directors to pursue for study (M.E. / M. Tech. / Ph.D.) or research in the discipline directly related to his / her work after a minimum of three years of continuous service.

(ii). In respect of granting study leave with pay for acquiring M.E./M. Tech./ Ph. D in a relevant/appropriate discipline while in service, the number of years to be put in after entry should be a minimum of three years in regular service including the probation period, keeping in mind the availability of vacant positions for teachers and other cadres in Polytechnics, so that a teacher and other cadres entering service without M.E. / M. Tech. / Ph.D. or higher qualification could be encouraged to acquire these qualifications in the relevant disciplines at the earliest.

(iii). The paid period of study leave should be two / three years for Master / Doctorial level respectively. Two years may be given in the first instance, extendable by one more year for Ph.D. program, if there is adequate progress as reported by the Research Guide. Care should be taken that the number of teachers given study leave, does not exceed two percent (2%) of teachers in the department put together. Provided that, the Commissioner of Technical Education, in the special circumstances of a case, waive the condition of two years service being continuous.

Contd…//2//

Explanation: *in computing the length of service, the time during which a person was on probation may be reckoned provided:*

a. The person is a teacher on the date of the application;
b. He should have completed his probation period as specified in the A.P. State and Subordinate Service Rules (APSSSR); and
c. The leave is requested for undertaking the M.E. /M. Tech. / Ph. D research work.

(iv). Study leave shall be granted by the Institution on the recommendations of the Commissioner of Technical Education A.P. The leave shall not be granted for more than three years in one spell, save in very exceptional cases in which the Commissioner of Technical Education is satisfied that such extension is unavoidable on academic grounds and necessary in the interest of the Department.

(v). Study leave shall not be granted to a teacher who is due to retire within five years of the date on which he / she is expected to return to duty after the expiry of study leave.

(vi). Study leave may be granted not more than twice during one's career. Provided that, under no circumstances, the maximum study leave admissible during the entire service should not exceed five years.

(vii) No teacher, who has been granted study leave, shall be permitted to alter substantially the course of study or the programme of research without the prior permission of the Commissioner of Technical Education. In the event, the course of study falls short of study leave sanctioned, the teacher shall resume duty immediately on the conclusion of such course of study, unless a prior approval of the Commissioner of Technical Education to treat the period of shortfall as leave without Pay has been obtained.

(viii) Subject to the provisions of sub-clauses (ix) below, study leave may be granted on full pay up to two years extendable by one year at t*he* discretion of the Institution.

(ix) The amount of scholarship, fellowship or other financial assistance that a teacher is granted during the study leave by any other agency, shall not preclude his/her being granted study leave with Pay and allowances but the scholarship etc. so received shall be taken into account in determining the Pay and allowance on which the study leave may be granted. The foreign scholarship/fellowship would be set off against Pay only if the fellowship is above a specified amount, which shall be determined by AICTE, from time to time, based on the cost of living for a family in the country in which the study is to be undertaken. In the case of an Indian fellowship, which exceeds the salary of the teacher, the salary would be forfeited.

(x) Subject to the maximum period of absence from duty on leave not exceeding three years, study leave may be combined with earned leave, half-Pay leave, extraordinary leave or vacation, provided that the earned leave at the credit of the teacher shall be availed at the discretion of the teacher. A teacher, who is selected to a higher post during study leave, will be placed in that position and get the higher scale only after joining the post.

(xi) A teacher granted study leave shall on his/her return and re-joining the service of the Institute be eligible to the benefit(s) of the annual increment(s) which he/she would have earned in the course of time if he/she had not proceeded on study leave. No teacher shall however, be eligible to receive arrears of increments.

*(*xii) Study leave shall count as service for pension/contributory provident fund purposes, provided the teacher joins back in the Institute on the expiry of his/her study leave.

(xiii) Study leave granted to a teacher shall be deemed to be cancelled in case it is not availed of within 12 months of its sanction. Provided that where study leave granted has been so cancelled, the teacher may apply again for such leave.

(xiv) A teacher availing himself/herself of study leave shall undertake that he/she shall serve the Institute for a continuous period of at least three years to be calculated from the date of his/her resuming duty on expiry of the study leave.

(xv) After the leave has been sanctioned, the teacher shall, before availing himself/herself of study leave, Pond in favour of the Institute, binding himself/herself for the due fulfillment of the conditions laid down in sub-clauses above and give security of immovable property to the satisfaction of the DDO or a fidelity bond of an insurance company or a guarantee by a scheduled bank or furnish security of two persons for the amount which might become refundable to the Government in accordance with sub-clause (xiv) above.

Contd…//3//

(xvi) The teacher shall submit to the Head of the Institution, the progress report at a frequent interval of 6 months in his/her studies through his/her supervisor. This report shall reach the Head of the Institution within one month of the expiry of every six months terns of the study leave. If the report does not reach within the specified time, the payment of leave salary may be deferred till the receipt of such report.

(xvii) While granting Study leave with pay, teachers with more seniority shall be given priority when more number of teachers applies for the study leave with pay. Care shall be taken in case of academic work as no substitute shall be posted in place of the teacher who obtained Study leave with pay. But the remaining teachers in the Institution shall take the extra academic work.

(xviii) No substitute shall be posted in the place of the teacher for whom Study leave is granted and there shall be no extra financial Burdon on the part of the Government. Study leave with pay shall be granted with the spirit of necessity and under no circumstances it should be availed as a luxury.

4. The Government after careful examination of the matter here by order for grant of study leave to pursue higher studies to the Teachers and other academic staff entering into service without M.E. / M. Tech. / Ph.D. or other higher qualification in Diploma level Technical Government Institutions.

5. The Special Commissioner of Technical Education, A.P., Vijayawada shall ensure that the academic classes for the students should not be disturbed with the grant of above Study Leave, strictly follow the guidelines of AICTE while selecting the candidates, and follow the guidelines/conditions mentioned at para-3 above and take necessary action, in the matter accordingly.

6. This order issues with the concurrence of Finance (HR.IV) Dept. vide their U.O. No. FIN-33021/527/2017, Dt.**27/11/2017.**

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

ADITYANATH DAS
SPECIAL CHIEF SECRETARY TO GOVERNMENT

To:
The Special Commissioner of Technical Education, A.P., Vijayawada.
Copy to:
The Finance (HR.IV) Department.
SF/Sc.

// FORWARDED :: BY ORDER //

SECTION OFFICER